

**Elko County Art Club  
Meeting Minutes  
June 16, 2021**

The meeting was called to order by President, Tess King 2:07 p.m. Members in attendance included Tess King, Deborah Finley, Monica Milldrum, Leray Reese and Lynn Jasmine.

**Updates from the President:**

Tess King reported that Gallery Hosts for the next month have been set up. The open sign is still being researched and will be purchased when Tess finds exactly what is needed.

**Downtown Business Association:**

Leray Reese reported on a communitywide event sponsored by DBA for August 21<sup>st</sup> from 10am to 9 pm. Elko County Art Club will be participating during the day with sidewalk art, watercolors, acrylics and an open gallery. Leray is doing a Bob Ross demo lesson of 30 minutes; followed by 60 minutes of community members painting and judging of artwork. Leray is part of the planning committee and will be the liaison between DBA and ECAC.

Tess King a discussion of ECAC being open during DBA wine walks. Leray Reese reported that there was record attendance last month. July's wine walk date conflicts with Art in the Park, but ECAC will participate August through October.

**Scholarship:**

Tess King will type up the letter to go with scholarship money. Monica Milldrum will create the invoice in the accounting system. Leray Reese will generate the check and send it to the University.

**Financial Reports:**

Monica Milldrum is setting up access to the daily log sheets via email for Tess King, while she is in Reno.

Tess King left deposit slips for Monica Milldrum with Rondee Graham.

Deb Finley reported that the lap top at the gallery is working well, but the end of the day report is still confusing. Monica Milldrum will revise this report. Deb made suggestions on what to revise.

Leray Reese reported that all of the ECAC accounts together currently have a balance of \$29,387. This includes all transactions through March 2021.

Tess King reported that the daily cash sheet in the book still needs to be revised. Leray Reese and Monica Milldrum will work on getting this done.

Tess King explained that Art in the Park will need two cash boxes (raffle and vendors) with \$100 each. Leray Reese will set this up with Monica Milldrum the Thursday before the event. There was a brief discussion about the post-event reconciliation including vendor's 2022 reservations, keeping a paper trail of all of the sub-categories, needing at least two people to close out. Tess King and Leray Reese will look into getting a receipt book that has the ECAC information preprinted onto it.

#### **NEXT MEETINGS**

Art in the Park – July 1<sup>st</sup> at 4:00 pm

Elko County Art Club – July 21<sup>st</sup> at 2:00 pm

The meeting was adjourned at 2:51 pm by Tess King, President.

Respectfully Submitted,

Lynn Jasmine  
Secretary